

Town of Kingston Springs - City Commission Minutes

- 1 Mayor Corlew called the February 15, 2007 Kingston Springs City Commission meeting to order at 7:01 p.m.

Roll Call:

Laurie Cooper	Present
Gary Corlew	Present
Larry Craig	Present
Ray Crouch, Sr.	Present
Debbie Finch	Present
Pam Lorenz	Present
Chuck Sleighter	Present
Richard Swafford	Present

- 2 The City Commission minutes for the January 18, 2007 meeting have been circulated.

Corrections to the minutes:

There were no corrections.

Motion to Approve:

Commissioner Lorenz

Second:

Commissioner Sleighter

Those in favor of the motion:

Corlew, Crouch, Lorenz, Sleighter, Swafford

Those opposed to the motion:

The motion passed / failed:

The motion passed.

- 3 Commissioners announcements:

- Commissioner Lorenz welcomed Brandy Miniatt as the new Park Director.

- 4 Community Input:

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- **Adair Schippers- West KS Road** - asked the commission what had been said by Second South Cheatham Utility District regarding burying the electric and phones lines. Mrs. Schippers was told by the board that SSCUD had said nothing. The reason for not burying the lines was due to funding and easements.
- **B. J. Mitcham - Harpeth Hills Drive** - stated that she feels the town should bury the lines even if it means borrowing the funding. When told that borrowing funds would require a tax increase she was ok with paying the increase.

5 The department reports were circulated:

Motion to approve as circulated:
Commissioner Sleighter

Second:
Commissioner Crouch

Discussion:
Commissioner Lorenz requested that the Fire/Police Report be for a 15 month period so that comparisons could be made.

Those in favor of the motion:
Corlew, Lorenz, Sleighter, Swafford

Those opposed to the motion:

The motion passed / failed:
The motion passed.

6 Update by the City Manager:

- Collecting Aging Traffic/Drug Fines: Mrs. Cooper commended City Recorder, Debbie Finch and Court Clerk, Rita Cathey on collecting \$1,900 to date in past due fines.
- Restitution: Mrs. Cooper reported that the town was due restitution of \$1,100.00 for vandalism at the park. The juvenile has moved out of state. The board suggested that Mrs. Cooper take a no cost approach on collecting the restitution.
- NIMS Training: Elected officials are required to take (4) hours of training. MTAS will be offering the classes online after April. This training is required to be able to qualify for Federal grants. More will be discussed at the commissioners retreat.

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- **Election Date:** The election office has asked the board to consider moving the towns election date to run with an national or state election. CTAS and the State Election office feels the town can move the date. Moving the date would cut down on the towns cost. Mr. Craig will contact Dennis Huffer to find out if the town can move the date.
- **Interstate Project:** Mrs. Cooper reported that the property owners had been reimbursed. This project cost the town \$24,150.00.
- **Assistant City Attorney:** David Risner sent Mrs. Cooper a proposal for \$150.00 an hour. The board gave their approval to proceed.
- **Surplus:** The fire department submitted a list of items they wanted to surplus.

Motion to declare surplus:
Commissioner Sleighter

Second:
Commissioner Swafford

Discussion:

Those in favor of the motion:
Corlew, Crouch, Lorenz, Sleighter, Swafford

Those opposed to the motion:

The motion passed / failed:
The motion passed.

- **10 Year Road Plan:** Mrs. Cooper stated that the road plan was not ready and that she would like to wait on the new engineers before proceeding.

7 Old Business

- 7A Review of RFP for Engineering Consultant:**
Mrs. Cooper reported that the following companies had responded and that the selection was good: Gresham-Smith, James Engineering, Collier Engineering, and Neel-Schaeffer Engineering. Mrs. Cooper, Mayor Corlew and Commissioner Lorenz interviewed the four companies and they were impressed with all of them. The committee recommended Collier Engineering.

Motion to award the contract:

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Commissioner Sleighter

Second:

Commissioner Swafford

Discussion:

Mr. Craig stated that he had worked with Collier Engineering for a number of years. They were very good, very diligent and that they were connected and knowledgeable with TDOT.

Those in favor of the motion:

Corlew, Crouch, Lorenz, Sleighter, Swafford

Those opposed to the motion:

The motion passed / failed:

The motion passed.

Motion to authorize the Mayor to enter into the contract:

Commissioner Lorenz

Second:

Commissioner Swafford

Discussion:

Those in favor of the motion:

Corlew, Crouch, Lorenz, Sleighter, Swafford

Those opposed to the motion:

The motion passed / failed:

The motion passed.

8 New Business:

8A Misty Claude with Cheatham County Health Department:

Misty Claude was not present.

8B Award of Bid: Downtown Lighting Electrical Work:

Mrs. Cooper reported that the bid had been withdrawn. Dickson Electric has agreed to wire the poles from the top. There will be no conduit on the

9 Planning Commission Update:

- The February meeting was canceled.

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10 Other:

- Mrs. Cooper reported that the contractor for the road project had not signed the extension of the contract. The contractor received the bid for the water department as well. It is Mrs. Coopers understanding that they are going to do the work for the water dept. first and then the road work. Mr. Craig suggested that Mrs. Cooper discuss this situation with the new engineers. Commissioner Crouch recommended that the town find an escape clause and rebid the contract. He feels the town could get a better price due to the cost of fuel. Mrs. Cooper and Mr. Craig will meet with the engineers and discuss the towns options. Mrs. Cooper asked all board members that had questions for the engineers to get them to her so they could be discussed.
- Mr. Craig stated that all the RFP's from the engineer companies were excellent and suggested that the City Manager send them all letters.

11 Motion to adjourn:

Commissioner Sleighter

Second:

Commissioner Swafford

The meeting is adjourned at 7:55 PM by Mayor Corlew.

12 Signatures:

Mayor, Gary Corlew _____

Recorder, Debbie K. Finch _____